

How to access your 1098-T electronically

Step 1: Grant consent to view electronic 1098-T statements

Locate and select the communication center from your student center.

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From your communication center select the "WNC 1098-T Tax Statement."

Once selected you will be provided with the following options: remind me later, decline, or accept. In order to sign up for electronic 1098-T Tuition Statements, you must select accept. Once you have signed up for electronic 1098-T Tuition Statements, from the Student Center, select "View 1098-T" located in the dropdown menu box in the "Finances" tab. Press the blue arrows to continue.



A list of available 1098-T statements will display. To view a form, click the blue hyperlink corresponding to the tax year.



The statement will load as a PDF that can be printed or saved.

